

Veeva CDMS eLearning Curriculum Catalog and Course Objectives

LEARNERS

Review the curricula to see what courses you will be enrolled in and the estimated training time for each assigned role or custom role.

STUDY LEARNING ADMINISTRATORS

Review the list of courses contained in each curriculum to make the best selection when mapping training to study roles.



Quickly navigate to a section by clicking the buttons below.

[CDMS Standard Study Roles](#)

[Curriculum Assigned to Roles as Required](#)

[Custom Study Roles](#)

Translated Custom Roles Curriculum

[Japanese](#)

[Korean](#)

[Simplified Chinese](#)

[French](#)

[Italian](#)

Course Listing and Course Objectives

[EDC](#)

[Clinical Reporting](#)

[CDB](#)

Note: Time estimates are based on historical completion data and do not include optional activities. Individual learners may complete training at their own pace.

[Past Curriculum Changes by Release](#)

Please visit [Veeva Training FAQ](#) for more information.

CDMS Standard Study Roles

These curricula are designed to map to CDMS Standard Study Roles.

Principal Investigator 35 - 60 minutes

Curriculum Name:
Vault CDMS for Principal Investigators

Maps to Standard Study Role:
CDMS Principal Investigator

- Welcome to CDMS Training for Principal Investigators
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Providing an eSignature
- Local Labs for Sites

Sub Investigator 30 - 50 minutes

Curriculum Name:
Vault CDMS for Sub Investigators

Maps to Standard Study Role:
CDMS Sub Investigator

- Welcome to CDMS Training for Sub Investigators
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Local Labs for Sites

Clinical Research Coordinator 30 - 50 minutes

Curriculum Name:
Vault CDMS for Clinical Research Coordinators

Maps to Standard Study Role:
CDMS Clinical Research Coordinator

- Welcome to CDMS Training for Clinical Research Coordinators
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Local Labs for Sites

Clinical Research Associate 45 - 60 minutes

Curriculum Name:
Vault CDMS for Clinical Research Associates

Maps to Standard Study Role:
CDMS Clinical Research Associate

- Welcome to CDMS Training for Clinical Research Associates
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data by Subject
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- Managing Jobs on Review Tab
- CDMS Reports and Dashboards

Data Manager 70 - 90 minutes

Curriculum Name:
Vault CDMS for Data Managers

Maps to Standard Study Role:
CDMS Data Manager

- Welcome to CDMS Training for Data Managers
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data by Subject
- Snapshots
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- Managing Jobs on Review Tab
- CDMS Reports and Dashboards
- Local Labs

Lead Data Manager 75 - 110 minutes

Curriculum Name:
Vault CDMS for Lead Data Managers

Maps to Standard Study Role:
CDMS Lead Data Manager

- Welcome to CDMS Training for Lead Data Managers
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data by Subject
- Snapshots
- Source Data Verification and Data Management Review
- EDC Tools
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Local Labs

Lab Data Manager 30 - 45 minutes

Curriculum Name:
Vault CDMS for Lab Data Managers

Maps to Standard Study Role:
CDMS Lab Data Manager

- Welcome to CDMS Training for Lab Data Managers
- Vault EDC Overview
- Local Labs

Data Loader 10 - 25 minutes

Curriculum Name:
Vault CDMS for Data Loaders

Maps to Standard Study Role:
CDMS Data Loader

- Welcome to CDMS Training for Data Loaders
- Vault EDC Overview
- Data Loader

Safety Administrator 25 - 40 minutes

Curriculum Name:
Vault CDMS for Safety Administrators

Maps to Standard Study Role:
CDMS Safety Administrator

- Welcome to CDMS Training for Safety Administrators
- Vault EDC Overview
- Safety Administration

CDMS Standard Study Roles

These curricula are designed to map to CDMS Standard Study Roles.

Clinical Assessment Reader 10 - 20 minutes

Curriculum Name:
Vault CDMS for Clinical Assessment Readers

Maps to Standard Study Role:
CDMS Clinical Assessment Reader

- Welcome to CDMS Training for Clinical Assessment Readers
- Vault EDC Overview
- Medical Assessments

Clinical Assessment Editor 10 - 20 minutes

Curriculum Name:
Vault CDMS for Clinical Assessment Editors

Maps to Standard Study Role:
CDMS Clinical Assessment Editor

- Welcome to CDMS Training for Clinical Assessment Editors
- Vault EDC Overview
- Medical Assessments

Auditor 20 - 30 minutes

Curriculum Name:
Vault CDMS for Auditors

Maps to Standard Study Role:
CDMS Auditor

- Welcome to CDMS Training for Auditors
- Vault EDC Overview
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- Snapshots - Read Only

Coder 35 - 50 minutes

Curriculum Name:
Vault CDMS for Coders

Maps to Standard Study Role:
CDMS Coder

- Welcome to CDMS Training for Coders
- Vault Coder Overview
- Coding in CDMS
- Coder Queries and Notes
- CDMS Reports and Dashboards

Coder Manager 40 - 60 minutes

Curriculum Name:
Vault CDMS for Coder Managers

Maps to Standard Study Role:
CDMS Coder Manager

- Welcome to CDMS Training for Coder Managers
- Vault Coder Overview
- Coding in CDMS
- Coder Queries and Notes
- Coder Approval Workflow
- CDMS Reports and Dashboards

Coder Administrator 45 - 65 minutes

Curriculum Name:
Vault CDMS for Coder Administrators

Maps to Standard Study Role:
CDMS Coder Administrator

- Welcome to CDMS Training for Coder Administrators
- Vault Coder Overview
- Coding in CDMS
- Coder Queries and Notes
- Coder Approval Workflow
- Vault Coder Tools
- CDMS Reports and Dashboards

Randomization Manager 15 - 20 minutes

Curriculum Name:
Vault CDMS for
Randomization Managers

Maps to Standard Study Role:
CDMS Randomization Manager

- Welcome to CDMS Training for Randomization Managers
- Vault EDC Overview
- Vault CDMS Randomization

Librarian 2 - 5 hours

Curriculum Name:
Vault CDMS for Librarians

Maps to Standard Study Role:
CDMS Librarian

- Welcome to CDMS Training for Librarians
- Vault EDC Overview
- Data Entry in Vault EDC
- EDC Exporting PDFs
- EDC Tools
- Freezing and Locking Data by Subject
- Local Labs
- Protocol Deviations
- Providing an eSignature
- Queries in Vault EDC
- Source Data Verification and Data Management Review
- CDMS Reports and Dashboards
- Data Loader
- Vault CDMS Library
- Vault Coder Overview
- Coding in CDMS
- Coder Queries and Notes
- Coder Tools
- Coder Approval Workflow

CDMS Standard Study Roles

These curricula are designed to map to CDMS Standard Study Roles.

CDB Administrator 5 - 15 minutes

Curriculum Name:
Veeva CDB for CDB Administrators

Maps to Standard Study Role:
CDB Administrator

- Welcome to CDMS Training for CDB Administrators
- CDB Administration
- CDB Configurations

CDB Read-Only 20 - 30 minutes

Curriculum Name:
Veeva CDB for CDB Read-Only

Maps to Standard Study Role:
CDB Read-Only

- Welcome to CDMS for CDB Read-Only
- Clean Patient Tracker
- Exports in Veeva CDB

CDB Programmer 95 - 120 minutes

Curriculum Name:
Vault CDMS for CDB Programmers

Maps to Standard Study Role:
CDB Programmer

- Welcome to CDMS Training for CDB Programmers
- Vault EDC Overview
- Data Entry in Vault EDC
- Veeva CDB Overview
- Working with Listings
- Review Listings
- Data Ingestion for Data Managers
- Automated Data Checks
- CDB Manifest Builder
- Clone from Study
- Masking and Conditional Unblinding
- Deployments
- Exports

Imaging Specialist 5 - 10 minutes

Curriculum Name:
Vault CDMS for Imaging Specialists

Maps to Standard Study Role:
CDMS Imaging Specialist

- Welcome to CDMS Training for Imaging Specialists
- Reviewing Images

[Return to Title Page](#)

Curriculum Assigned to Roles as Required

These curricula are provided to assign to roles as required.

All Roles

Curriculum Name:
Vault CDMS for All Roles

This curriculum is not role-specific.
It is a collection of the core CDMS eLearning courses.

- Welcome to CDMS Training for All Roles
- Vault EDC Overview
- Data Entry in Vault EDC
- EDC Exporting PDFs
- EDC Tools
- Freezing and Locking Data by Subject
- Snapshots
- Local Labs
- Protocol Deviations
- Providing an eSignature
- Queries in Vault EDC
- Source Data Verification and Data Management Review
- CDMS Reports and Dashboards
- Data Loader
- Vault CDMS Library
- Vault Coder Overview
- Coding in CDMS
- Coder Queries and Notes
- Coder Tools
- Coder Approval Workflow
- Vault CDMS User Management

Protocol Deviations 10 - 15 minutes

Curriculum Name:
Vault CDMS Protocol Deviations

- Welcome to CDMS Training for Protocol Deviations
- Protocol Deviations

View Data Loader Import History 5 - 10 minutes

Curriculum Name:
Vault CDMS View Data Loader
Import History

- Welcome to CDMS Training for Data Loader Import History
- View Data Loader Import History

Vault Owner 5 - 10 minutes

Single Course:

- Vault CDMS Vault Owner Access Overview

User Administrator 20 - 30 minutes

Curriculum Name:
Vault CDMS for User Administrators

- Welcome to CDMS Training for User Administrators
- Vault CDMS User Management

EDC Clinical Reporting 25 - 40 minutes

Curriculum Name:
Vault CDMS EDC Clinical Reporting

- Welcome to CDMS Training for EDC Clinical Reporting
- Navigating Clinical Reporting
- Working with Listings in Clinical Reporting
- Listing Builder in Clinical Reporting
- Monitoring Imports and Exporting Data in Clinical Reporting

EDC Clinical Reporting Administration 10 - 20 minutes

Curriculum Name:
Vault CDMS EDC Clinical Reporting
Administration

- Welcome to CDMS Training for EDC Clinical Reporting Administration
- Listing Configuration and Administrative Reporting in Clinical Reporting

Curriculum Assigned to Roles as Required

These curricula are provided to assign to roles as required.

Veeva CDB 95 - 120 minutes

Curriculum Name:
Vault CDMS Veeva CDB Training

- Welcome to CDMS Training for CDB Training
- Veeva CDB Overview
- Working with Listings
- Query Workflow
- Review Listings
- Automated Data Checks
- Data Ingestion for Data Managers
- CDB Manifest Builder
- Clone from Study
- Clean Patient Tracker
- Masking and Conditional Unblinding
- Deployments
- CDB Hands-On Activity

Veeva CDB View Only 45 - 60 minutes

Curriculum Name:
Vault CDMS View Only CDB Training

- Welcome to CDMS Training for View Only CDB Training
- Veeva CDB Overview
- Working with Listings
- Query Workflow
- Review Listings

Data Import for Vendors 15 - 20 minutes

Curriculum Name:
Vault CDB Data Import for Vendors

- Welcome to CDMS Training for Data Import for Vendors
- Data Import for Vendors
- CDB Manifest Builder

Exports 15 - 20 minutes

Curriculum Name:
Veeva CDB Exports

- Welcome to CDMS Training for CDB Exports
- Exports in Veeva CDB

Listing Builder 5 - 10 minutes

Curriculum Name:
Veeva CDB Listing Builder

- Welcome to CDMS Training for CDB Listing Builder
- CDB Listing Builder

Data Review Workflow 15 - 20 minutes

Curriculum Name:
Vault CDB Data Review Workflow

- Welcome to CDMS Training for Data Review Workflow
- Data Review Workflow

Imaging 15 - 20 minutes

Curriculum Name:
Vault CDMS Imaging

- Welcome to CDMS Training for Imaging
- Imaging: Exam Upload and Verification

Reports and Dashboards 15 - 20 minutes

Curriculum Name:
Vault CDMS Reports and Dashboards

- Welcome to CDMS Training for Reports and Dashboards
- CDMS Reports and Dashboards

Custom Study Roles

These curricula are provided to allow flexibility when mapping training to Custom Study Roles.

Principal Investigator 9 minutes

Single Course:
All in One: Vault CDMS for Principal Investigators

This all in one course:

- Covers Data Entry, Queries, and eSignatures for Principal Investigators
- Does not include a quiz

Notes:

- Users who have completed other Principal Investigator curricula will not automatically be marked complete for this curriculum.
- Users who complete this curriculum will not automatically be marked complete for other Principal Investigator curricula.

- All in One: Vault CDMS for Principal Investigators

Read Only 20 - 30 minutes

Curriculum Name:
Vault CDMS Read Only

- Welcome to CDMS Training for CDMS Read Only
- Vault EDC Overview
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- Snapshots - Read Only

Data Entry 30 - 50 minutes

Curriculum Name:
Vault CDMS Data Entry

- Welcome to CDMS Training for Data Entry
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Local Labs for Sites

Data Entry and Sign 35 - 60 minutes

Curriculum Name:
Vault CDMS Data Entry and Sign

- Welcome to CDMS Training for Data Entry and Sign
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Providing an eSignature
- Local Labs for Sites

Monitor 75 - 105 minutes

Curriculum Name:
Vault CDMS for Monitors

- Welcome to CDMS Training for Monitors
- Vault EDC Overview
- Queries in Vault EDC
- Source Data Verification and Data Management Review
- EDC Tools
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Local Labs
- Protocol Deviations

Data Entry, Queries, and Signature 20 - 30 minutes

Curriculum Name:
Vault CDMS Data Entry, Queries, and
Signature

- Welcome to CDMS Training for Data Entry, Queries, and Signature
- Data Entry in Vault EDC
- Queries in Vault EDC
- Providing an eSignature

Review Data and Sign 20 - 30 minutes

Curriculum Name:
Vault CDMS Review Data and Sign

- Welcome to CDMS Training for Review Data and Sign
- Vault EDC Overview
- EDC Exporting PDFs
- Providing an eSignature

Custom Study Roles

These curricula are provided to allow flexibility when mapping training to Custom Study Roles.

Data Entry (No Local Labs) 25 - 45 minutes

Curriculum Name:
Vault CDMS Data Entry - No Local Labs

- Welcome to CDMS Training for Data Entry - No Local Labs
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs

Data Entry and Sign (No Local Labs) 30 - 50 minutes

Curriculum Name:
Vault CDMS Data Entry and Sign
- No Local Labs

- Welcome to CDMS Training for Data Entry and Sign - No Local Labs
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Providing an eSignature

Medical Reviewer 30 - 45 minutes

Curriculum Name:
Vault CDMS for Medical Reviewers

- Welcome to CDMS Training for Medical Reviewers
- Vault EDC Overview
- Queries in Vault EDC
- EDC Exporting PDFs
- CDMS Reports and Dashboards

Data Manager (No Local Labs) 50 - 70 minutes

Curriculum Name:
Vault CDMS for Data Managers
- No Local Labs

- Welcome to CDMS Training for Data Managers - No Local Labs
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data by Subject
- Snapshots
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- Managing Jobs on Review Tab
- CDMS Reports and Dashboards

Lead Data Manager (No Local Labs) 55 - 90 minutes

Curriculum Name:
Vault CDMS for Lead Data Managers
- No Local Labs

- Welcome to CDMS Training for Lead Data Managers - No Local Labs
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data by Subject
- Snapshots
- Source Data Verification and Data Management Review
- EDC Tools
- EDC Exporting PDFs
- CDMS Reports and Dashboards

Clinical Reviewer 40 - 55 minutes

Curriculum Name:
Vault CDMS for Clinical Reviewers

- Welcome to CDMS Training for Clinical Reviewers
- Vault EDC Overview
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Protocol Deviations

CDB Programmer 50 - 60 minutes

Curriculum Name:
CDB Training for CDB Programmers

- Welcome to CDMS Training for CDB Programmers
- Vault EDC Overview
- Data Entry in Vault EDC
- Veeva CDB Overview
- Working with Listings
- Query Workflow
- Review Listings
- Data Ingestion for Data Managers

CDB Safety 70 - 85 minutes

Curriculum Name:
Vault CDMS for CDB Safety Users

- Welcome to CDMS Training for CDB Safety Users
- Vault EDC Overview
- Queries in Vault EDC
- EDC Tools
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Local Labs
- Veeva CDB Overview
- Working with Listings

CDB Listings 30 - 40 minutes

Curriculum Name:
CDB Training for CDB Listings

- Welcome to CDMS Training for CDB Listings
- Veeva CDB Overview
- Working with Listings
- Query Workflow
- Review Listings

[Return to Title Page](#)

Translated Custom Role Curriculum

These curricula are provided to allow flexibility when mapping training to Custom Study Roles.

Principal Investigator (Japanese) 8 minutes

Single Course:
All in One: Vault CDMS for Principal Investigators - Japanese

This all in one course:

- Covers Data Entry, Queries, and eSignatures for Principal Investigators
- Does not include a quiz

Notes:

- Users who have completed other Principal Investigator curricula will not automatically be marked complete for this curriculum.
- Users who complete this curriculum will not automatically be marked complete for other Principal Investigator curricula.
- All in One: Vault CDMS for Principal Investigators - Japanese

Data Entry and Sign (Japanese) 35 - 60 minutes

Curriculum Name:
Vault CDMS Data Entry and Sign - Japanese

- Welcome to CDMS Training for Data Entry and Sign - Japanese
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Providing an eSignature
- Local Labs for Sites

Data Entry (Japanese) 30 - 50 minutes

Curriculum Name:
Vault CDMS Data Entry - Japanese

- Welcome to CDMS Training for Data Entry - Japanese
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Local Labs for Sites

Review Data and Sign (Japanese) 15 - 25 minutes

Curriculum Name:
Vault CDMS Review Data and Sign - Japanese

- Welcome to CDMS Training for Review Data and Sign - Japanese
- Vault EDC Overview
- EDC Exporting PDFs
- Providing an eSignature

Clinical Research Associate (Japanese) 65 - 80 minutes

Curriculum Name:
Vault CDMS for Clinical Research Associates - Japanese

- Welcome to CDMS Training for Clinical Research Associates - Japanese
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Managing Jobs on the Review Tab
- Local Labs

Data Manager (Japanese) 75 - 90 minutes

Curriculum Name:
Vault CDMS for Data Managers - Japanese

- Welcome to CDMS Training for Data Managers - Japanese
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Snapshots
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Managing Jobs on the Review Tab
- Local Labs

Lead Data Manager (Japanese) 85 - 120 minutes

Curriculum Name:
Vault CDMS for Lead Data Managers - Japanese

- Welcome to CDMS Training for Lead Data Managers - Japanese
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Snapshots
- Source Data Verification and Data Management Review
- EDC Tools
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Local Labs

Translated Custom Role Curriculum

These curricula are provided to allow flexibility when mapping training to Custom Study Roles.

Data Entry and Sign (Korean) 35 - 60 minutes

Curriculum Name:
Vault CDMS Data Entry and Sign - Korean

- Welcome to CDMS Training for Data Entry and Sign - Korean
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Providing an eSignature
- Local Labs for Sites

Data Entry (Korean) 30 - 50 minutes

Curriculum Name:
Vault CDMS Data Entry - Korean

- Welcome to CDMS Training for Data Entry - Korean
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Local Labs for Sites

Review Data and Sign (Korean) 15 - 25 minutes

Curriculum Name:
Vault CDMS Review Data and Sign - Korean

- Welcome to CDMS Training for Review Data and Sign - Korean
- Vault EDC Overview
- EDC Exporting PDFs
- Providing an eSignature

Clinical Research Associate (Korean) 75 - 90 minutes

Curriculum Name:
Vault CDMS for Clinical Research Associates - Korean

- Welcome to CDMS Training for Clinical Research Associates - Korean
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Managing Jobs on the Review Tab
- Local Labs

Data Manager (Korean) 75 - 90 minutes

Curriculum Name:
Vault CDMS for Data Managers - Korean

- Welcome to CDMS Training for Data Managers - Korean
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Snapshots
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Managing Jobs on the Review Tab
- Local Labs

Lead Data Manager (Korean) 85 - 120 minutes

Curriculum Name:
Vault CDMS for Lead Data Managers - Korean

- Welcome to CDMS Training for Lead Data Managers - Korean
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Snapshots
- Source Data Verification and Data Management Review
- EDC Tools
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Local Labs

Translated Custom Role Curriculum

These curricula are provided to allow flexibility when mapping training to Custom Study Roles.

Data Entry and Sign (Simplified Chinese) 35 - 60 minutes

Curriculum Name:
Vault CDMS Data Entry and Sign -
Simplified Chinese

- Welcome to CDMS Training for Data Entry and Sign - Simplified Chinese
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Providing an eSignature
- Local Labs for Sites

Data Entry (Simplified Chinese) 30 - 50 minutes

Curriculum Name:
Vault CDMS Data Entry -
Simplified Chinese

- Welcome to CDMS Training for Data Entry - Simplified Chinese
- Vault EDC Overview
- Data Entry in Vault EDC
- Queries in Vault EDC
- EDC Exporting PDFs
- Local Labs for Sites

Review Data and Sign (Simplified Chinese) 15 - 25 minutes

Curriculum Name:
Vault CDMS Review Data and Sign -
Simplified Chinese

- Welcome to CDMS Training for Review Data and Sign - Simplified Chinese
- Vault EDC Overview
- EDC Exporting PDFs
- Providing an eSignature

Clinical Research Associate (Simplified Chinese) 75 - 90 minutes

Curriculum Name:
Vault CDMS for Clinical Research
Associates - Simplified Chinese

- Welcome to CDMS Training for Clinical Research Associates - Simplified Chinese
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Managing Jobs on the Review Tab
- Local Labs

Data Manager (Simplified Chinese) 75 - 90 minutes

Curriculum Name:
Vault CDMS for Data Managers -
Simplified Chinese

- Welcome to CDMS Training for Data Managers - Simplified Chinese
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Snapshots
- Source Data Verification and Data Management Review
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Managing Jobs on the Review Tab
- Local Labs

Lead Data Manager (Simplified Chinese) 85 - 120 minutes

Curriculum Name:
Vault CDMS for Lead Data Managers -
Simplified Chinese

- Welcome to CDMS Training for Lead Data Managers - Simplified Chinese
- Vault EDC Overview
- Queries in Vault EDC
- Freezing and Locking Data in Vault EDC
- Snapshots
- Source Data Verification and Data Management Review
- EDC Tools
- EDC Exporting PDFs
- CDMS Reports and Dashboards
- Local Labs

Translated Custom Role Curriculum

These curricula are provided to allow flexibility when mapping training to Custom Study Roles.

Principal Investigator (French) 8 minutes

Single Course:

All in One: Vault CDMS for Principal Investigators - French

This all in one course:

- Covers Data Entry, Queries, and eSignatures for Principal Investigators
- Does not include a quiz

Notes:

- Users who have completed other Principal Investigator curricula will not automatically be marked complete for this curriculum.
- Users who complete this curriculum will not automatically be marked complete for other Principal Investigator curricula.

- All in One: Vault CDMS for Principal Investigators - French

Translated Custom Role Curriculum

These curricula are provided to allow flexibility when mapping training to Custom Study Roles.

Principal Investigator (Italian) 8 minutes

Single Course:

All in One: Vault CDMS for Principal Investigators - Italian

This all in one course:

- Covers Data Entry, Queries, and eSignatures for Principal Investigators
- Does not include a quiz

Notes:

- Users who have completed other Principal Investigator curricula will not automatically be marked complete for this curriculum.
- Users who complete this curriculum will not automatically be marked complete for other Principal Investigator curricula.

- All in One: Vault CDMS for Principal Investigators - Italian

Course Objectives and Time Estimates

EDC Courses

All in One: Vault CDMS for Principal Investigators

Estimate: 9 minutes

- Create new casebooks and enter data into forms and events
- Perform actions for fields and forms
- Answer a manual and system-generated query
- Manage your account and password security
- Discuss why signatures are required
- Sign subject forms/event dates/visit methods

Coder Approval Workflow

Estimate: 5 minutes

- Approve a coding request
- Reject a coding request

Coder Overview

Estimate: 5 minutes

- Navigate the summary page and listing page
- Search, filter, and sort code requests and dictionaries
- Access Vault CDMS Help

Coder Queries and Notes

Estimate: 4 minutes

- Post and close queries
- Attach a note to the code request

Coder Tools

Estimate: 11 minutes

- Modify default study settings and study settings
- Create and edit Synonym Lists
- Add a verbatim to a Do Not Autocode list
- Describe an Upversion Impact Report

Coding in CDMS

Estimate: 9 minutes

- Code a code request
- Batch code
- Uncode
- Describe how Autocoding works

Data Entry in Vault EDC

Estimate: 14 minutes

- Create new casebooks
- Enter data into forms and events
- Track progress of data entry at your site

Data Loader

Estimate: 6 minutes

- Import data into EDC using Data Loader
- View the import history

EDC Overview

Estimate: 7 minutes

- Navigate Vault EDC
- Locate and use help tools

EDC Tools

Estimate: 8 minutes

- Perform Study Administration Tasks
- Lock a site and study
- Generate Closeout PDFs

Exporting PDFs

Estimate: 3 minutes

- Export Blank and Detail PDFs
- Review Closeout PDFs

Freezing and Locking Data by Subject

Estimate: 4 minutes

- Freeze and lock casebooks, event dates, visit methods, forms, events, and items by subject

Imaging: Exam Upload and Verification

Estimate: 10 minutes

- Enable imaging for a study
- Upload images in the Data Entry workflow
- Recognize errors and perform actions to correct them

Course Objectives and Time Estimates

EDC Courses

Local Labs

Estimate: 17 minutes

- Perform tasks to assist in Local Labs configuration
- Maintain the Local Labs Module

Local Labs for Sites

Estimate: 4 minutes

- Enter results using the Local Labs module
- Review results for Clinical Significance

Managing Jobs on the Review Tab

Estimate: 3 minutes

- Run and schedule reports and listings on the Review tab
- Access and download reports and listings files

Medical Assessments

Estimate: 4 minutes

- Understand why medical assessments are used
- Perform assessments and reassessments

Protocol Deviations

Estimate: 5 minutes

- Create a Protocol Deviation at the subject, event, form and item levels
- Edit Protocol Deviations
- Review Protocol Deviations
- Access a listing of existing Protocol Deviations

Providing an eSignature

Estimate: 5 minutes

- Manage your account and password security
- Discuss why signatures are required
- Sign subject forms, event dates and visit methods

Queries in Vault EDC

Estimate: 11 minutes

- Opening, answering and closing a manual query
- Addressing system-generated queries

Randomization

Estimate: 9 minutes

- Configure randomization study settings and treatments
- Manage and upload randomization lists
- Monitor randomization enrollment

Reports and Dashboards

Estimate: 11 minutes

- Share reports
- Run CDMS standard reports
- Tailor reports
- Use dashboards

Reviewing Images

Estimate: 3 minutes

- Understand how to navigate the Imaging module for image review
- Review images for a study

Safety Administration

Estimate: 18 minutes

- Configure Safety Integrations and Form Mapping for your study
- Deploy Safety Integrations
- Run Safety Reports

Snapshots

Estimate: 6 minutes

- Create a snapshot
- View the snapshot results
- Perform bulk actions, like Freezing or Locking, using a snapshot

Snapshots - Read Only

Estimate: 3 minutes

- View the results of a snapshot
- View the definition and operation history for a snapshot

Course Objectives and Time Estimates

EDC Courses

Source Data Verification and Data Management Review

Estimate: 6 minutes

- Navigate to studies and sites that require SDV or DMR
- Use Schedule and Item QuickView to filter for actionable items
- Perform SDV or DMR depending on your role

User Management

Estimate: 14 minutes

- Set up the Learning Management System (LMS) connection to Vault CDMS
- Manage user accounts
- Generate user-related reports

Vault CDMS Library

Estimate: 9 minutes

- Understand the role of a Librarian and the purpose of a Library Collections

Vault Owner Overview

Estimate: 6 minutes

- Understand the Vault CDMS interface
- Navigate to the Administrative area
- Add new Vault Owners and manage existing Vault Owner accounts

View Data Loader Import History

Estimate: 2 minutes

- View the Data Loader import history

Welcome to CDMS Training

Estimate: 2 minutes

- Understand how to navigate and use the eLearning courses
- Understand how and when you will receive access to your study

Clinical Reporting Courses

Listing Builder in Clinical Reporting

Estimate: 7 minutes

- Generate and modify listings using the Listing Builder
- Create and save custom listings

Listing Configuration and Administrative Reporting in Clinical Reporting

Estimate: 6 minutes

- Configure core data listing headers and data defaults
- Generate and download summary and deletion reports

Monitoring Imports and Exporting Data for Clinical Reporting

Estimate: 10 minutes

- Monitor imports in Clinical Reporting
- Define, generate and schedule export packages
- Generate and download export, issue and audit logs

Navigating Clinical Reporting

Estimate: 4 minutes

- Access Clinical Reporting from CDMS
- Navigate studies and listings in Clinical Reporting
- Customize listings and views in Clinical Reporting

Working with Listings in Clinical Reporting

Estimate: 5 minutes

- Explore listing results
- Sort and filter listings
- Generate and download listing CSVs

Course Objectives and Time Estimates

CDB Courses

Automated Data Checks

Estimate: 8 minutes

- Differentiate between Automated and Undefined checks
- Create, edit and delete checks and their associated actions

CDB Administration

Estimate: 5 minutes

- Define user access to listings and sources
- Enable subscriptions for source and export notifications
- Schedule progress reports and download logs

CDB Configurations

Estimate: 6 minutes

- Configure core data listings
- Enable and differentiate between mask blinded data settings
- Set Vault Clone Property

CDB Hands-On Activity

Estimate: 15 minutes

- Complete a data cleaning tasks in a simulated CDB environment
- Demonstrate your skills using CDB Workbench

CDB Listing Builder

Estimate: 6 minutes

- Generate listings using the CDB Listing Builder
- Modify listings created using the Listing Builder

CDB Manifest Builder

Estimate: 9 minutes

- Import files into CDB
- Navigate through the steps of the CDB Manifest Builder

Clean Patient Tracker

Estimate: 4 minutes

- Analyze data available in the Clean Patient Tracker
- Review how patient cleanliness is determined
- Navigate to the Clean Patient Tracker

Clone from Study

Estimate: 4 minutes

- Select objects to be used in the target study
- Review the cloning validation summary

Data Import for Vendors

Estimate: 10 minutes

- Understand the data ingestion process for Veeva CDB
- Upload data via FTP and identify common import errors and warnings
- Manage queries in CDB

Data Ingestion for Data Managers

Estimate: 8 minutes

- Understand the data ingestion process for Veeva CDB
- Navigate CDB Listings and Imports
- Identify common import errors and warnings

Data Review Workflow

Estimate: 13 minutes

- Sort, filter and analyze review-enabled listings
- Use queries and batch queries to identify discrepant data
- Use the dashboard to examine review listings and queries
- Work with observations in CDB

Deployments

Estimate: 5 minutes

- Access and deploy objects in CDB
- Review the approval workflow and deployment process
- Download and review deployment packages and approval logs

Course Objectives and Time Estimates

CDB Courses

Exports

Estimate: 9 minutes

- Define and generate an export package
- View and download audit, issue and export logs
- Schedule an export

Masking and Conditional Unblinding

Estimate: 4 minutes

- Mask third-party blinded data for users without Restricted permission
- Conditionally unblind data based on certain criteria

Query Workflow

Estimate: 9 minutes

- View, open, respond to and close individual and multiple queries
- Download query listings

Review Listings

Estimate: 12 minutes

- Prepare and enable a listing for review
- Work with review listings and observations in CDB

Veeva CDB Overview

Estimate: 7 minutes

- Understand uses for Veeva CDB in studies
- Navigate through CDB Listings and menus

Working with Listings

Estimate: 9 minutes

- Identify types of listings in CDB
- Access and navigate listings
- Save and download listings

Historical Curricula Changes by Release

26R1

- Snapshots course added to DM and LDM curricula for both Simplified Chinese and Korean languages.
- Managing Jobs on the Review Tab course has been added to CRA, DM, and LDM curricula in Japanese, Simplified Chinese, and Korean.
- With both above additions, CRA, DM, and LDM translated curricula in Japanese, Simplified Chinese, and Korean now fully match the English CRA, DM and LDM curricula.

25R3

- No curriculum changes

25R2

- New Reports and Dashboard curriculum containing Reports and Dashboards course

25R1

- New CDB Programmer curriculum

24R3

- New Imaging curriculum containing new Imaging: Exam Upload and Verification course
- New Imaging Specialist curriculum containing new Reviewing Images course
- New Veeva CDB Read-Only curriculum containing Clean Patient Tracker and Exports in Veeva CDB
- Data Ingestion for Data Managers and CDB Manifest Builder removed from Veeva CDB View Only curriculum

24R2

- New curricula without Local Labs: Data Entry (No Local Labs), Data Entry and Sign (No Local Labs), Data Manager (No Local Labs), Lead Data Manager (No Local Labs)

24R1

- New Data Loader curriculum containing Vault EDC Overview and new Data Loader course
- New View Data Loader Import History curriculum containing new View Data Loader Import History Course
- New EDC Clinical Reporting curriculum containing Navigating Clinical Reporting, Working with Listings in Clinical Reporting, Listing Builder in Clinical Reporting, and Monitoring Imports and Exports in Clinical Reporting
- New EDC Clinical Reporting Administration curriculum containing Listing Configuration and Administrative Reporting in Clinical Reporting
- New CDB Administrator curriculum containing new CDB Administration and CDB Configurations courses

23R3

- New CDB Listing Builder course and Listing Builder curriculum

Historical Curricula Changes by Release

23R2

- Snapshots added to LDM and DM curricula
- Snapshots - Read Only added to Auditor and Read Only curricula
- Clean Patient Tracker, Masking and Conditional Unblinding, and Deployments added to Veeva CDB curriculum
- Local Labs removed from CRA curriculum

23R1

- New condensed Principal Investigator course
- Managing Jobs on the Review Tab course added to CRA and DM curricula
- Coder Approval Workflow added to Coder Administrator curriculum
- Automated Data Checks, Configuring Course Listings, and Clone from Study added to Veeva CDB curriculum

22R3

- New Data Entry, Queries and Signature, Coder Manager, and Protocol Deviations curricula

22R2

- New Korean and Simplified Chinese translations for Data Entry and Sign, Review Data and Sign, and Data Entry curricula
- EDC Tools removed from CRA and DM curricula